



MINISTRY OF LABOUR

★ Office Of The Undersecretary ★

Ref: RSS/MoL/J/19

23rd April 2026

PUBLIC CIRCULAR NO. 5/2026

Subject: Nullification of Circular No. 03-2010 and Directive on Remittance to the National Social Insurance Fund (NSIF)

The Ministry of Labour hereby informs all Employers, Private Sector Entities, Non-Governmental Organizations (NGOs), United Nations Agencies, and Diplomatic Missions that **Circular No. 03-2010** on the accrual and remittance of social insurance benefits is **hereby nullified with immediate effect**.

This action is taken in accordance with the provisions of the **National Social Insurance Fund Act, 2023**, and pursuant to the establishment and operationalization of the National Social Insurance Fund (NSIF) in January 2026 under Ref: RSS/RD/J/24/2026. The previous administrative arrangement permitting employers to retain and manage employee social insurance contributions is no longer applicable.

Accordingly, all Employers are **hereby directed to deduct and remit both employer and employee contributions directly to the National Social Insurance Fund (NSIF) on a monthly basis**, in full compliance with the Act. Any outstanding or previously withheld contributions should be reconciled and remitted to the NSIF in accordance with guidance to be issued by the Fund's Management.

Further instructions on remittance procedures, contribution rates, and designated accounts shall be communicated by the NSIF Management in due course. For queries you can reach us on +211 982432121, +211 920808775, or +211 920808776 or via email: info.nationalinsurancefund@gmail.com or visit us at Flora Building, Opp Stanbic Bank, Airport Rd, Thongpiny, Juba.

Strict compliance with this Circular is mandatory.


Deng Kenjok
Undersecretary
National Ministry of Labour



Cc. Hon. Minister- MoL.
Cc. File